

Education, Quality Improvement and Professional Development for early care and education programs

PREP YEAR FOR ASSESSMENTS FOR CHILD CARE CENTERS

Flow Chart & Template for Planning How to Use this Document

This document is designed for child care centers who are a part of Cohort 1 in resuming the assessment process for the <u>NC Star Rated License</u>. Timelines may be modified for programs that have never been assessed or programs with temporary licenses wishing to achieve a higher star rating. <u>NC Rated License Assessment Project</u> has a document, <u>"Prep Year Activities and Ideas"</u> as a starting place for resuming the assessment process.

Any time you have questions about how to proceed, contact your <u>DCDEE</u> Licensing Consultant.

Page 2 is a chart showing a general flow for engaging in preparations for observations/assessments. Note that programs using the Prep Year assessments may use that score if desired for their license as an option.

Read more here. Also read, "Resuming Star Rated License Assessments."

Pages 3 & 4 show an example timeline for preparation.

Page 5 can be used as a template for your program and/or classroom which allows you to add dates and check off items as they are completed.

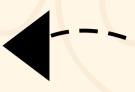




PREP YEAR FOR ASSESSMENTS FOR CHILD CARE CENTERS FLOW CHART



Study, Read, Plan (6-12 months ahead)





elf-Assess & Partner with Technical Assistance Organizations (5-6 months or sooner)



Set goals for quality enhancement and make changes well in advance (Winter/Spring)



Conduct Mock Assessment or have Prep Year
Assessments completed by NCRLAP (Contact
your consultant for more information)
(Winter/Spring)

Set goals for quality enhancement and make changes well in advance (Spring)





Keep Prep Year Scores or decide to engage in Re-Assessments starting July 1, 2024

Keep Prep Year

Scores:

Maintain

Quality!



or



Re-Assessments- Begin the study, goal-setting, enhancement process over

Page 3	3
--------	---

Cohort 1

PROGRAM NAME:	
Date:	

PREP YEAR FOR ASSESSMENTS FOR CHILD CARE CENTERS (Example) Checklist

Who?	Task or goal to review, complete, enhance	Date completed	Suggested time
Admin	Review information shared on the <u>DCDEE website</u> about the <u>Resumption of the Reassessment Process</u>		Feb
Admin	Read the <u>Prep Year Activities and Ideas sheet</u> and share with staff		Feb
Admin	Read the Preparation <u>Year: ERS Assessments</u> * info sheet and share with staff. Consider sharing during a staff meeting		Feb
Admin	Discuss with the consultant about potential timelines and questions		Feb
Admin	Share information and helpful links with staff from <u>DCDEE</u> and <u>NCRLAP websites</u>		Feb
Admin	Plan a <u>staff meeting (s) about the process and ERS.</u>		Feb
Admin	Check to see if the program and/or classrooms have the appropriate ERS tools to review. (Revised editions with spiral binding on the SIDE)		Feb/ Mar
Admin	Provide paid planning time for staff to read the scales and review NCRLAP online resources		Feb/ Mar
All Staff	Encourage all staff to attend appropriate <u>NCRLAP online and live</u> <u>Q&A training sessions.</u>		Feb/ Mar
All Staff	Staff complete self-assessments using the appropriate ERS tool		- Mar

Page 4	4
--------	---

Cohort 1

PROGRAM NAME:	
Date:	

PREP YEAR FOR ASSESSMENTS FOR CHILD CARE CENTERS (Example) Checklist

Who?	Task or goal to review, complete, enhance	/	Date completed	Suggeste time
All Staff	Review previous assessments reports when applicable. Can also review Lowest Scoring Items found at ncriap.org			_ Mar
Teaching Staff	Conduct needs assessment for furnishings/learning materials using the "Thinking More About Activities" resources found at ncrlap.org			– Mar
Admin	Consult with <u>local technical assistance organizations</u> for support like <u>EQuIPD</u> Consider <u>Child Care Health Consultants (CCHBs)</u> for health & sanitation			Feb/ _ Mar
Admin	Arrange a prep year assessment with NCRLAP via DCDEE consultant			TBD
All Staff	Review feedback from the prep year assessment			
Admin	Contact a TA org to assist in goal-setting based on feedback			_
All Staff	Implement changes and enhancements based on feedback			-
Admin	Decide to use prep year scores or continue on with re-assessment year assessments during 2024–2025 school year			-
Admin	When applicable, discuss with DCDEE consultant time for re-assessment during assessment year			_
Admin	If planning for a re-assessment, start a new checklist. Contact a local technical assistant organization for assistance			-
Admin	Review other needs and plan for updated tasks, goals, and enhancements			

Page	5
------	---

Cohort 1

PROGRAM NAME:	
Date:	

PREP YEAR FOR ASSESSMENTS FOR CHILD CARE CENTERS (Example) Checklist

Who?	Task or goal to review, complete, enhance	/	Date completed

Harms, T., Clifford, R., & Cryer, D. (2005). Early childhood environment rating scale. (Revised edition). New York, NY. Teachers College Press.

Harms, T., Clifford, R., & Cryer, D. (2006) Infant/Toddler Environment Rating Scale (Revised Edition) New

York, NY. Teachers College Press

North Carolina Rated License Assessment Project. (1/30/2024) https://ncrlap.org/.