



PREP YEAR FOR ASSESSMENTS FOR FAMILY CHILD CARE HOMES

Flow Chart & Template for Planning How to Use this Document

This document is designed for family child care homes and centers in residences who are a part of Cohort 1 in resuming the assessment process for the NC Star Rated License. Timelines may be modified for programs that have never been assessed or programs with temporary licenses wishing to achieve a higher star rating. NC Rated License Assessment Project has a document, "Prep Year Activities and Ideas" as a starting place for resuming the assessment process. Note that some FCCHs have one or more staff members. As you plan, consider including all staff when applicable during the preparation planning and study.

Any time you have questions about how to proceed,
contact your DCDEE Licensing Consultant.

Page 2 is a chart showing a general flow for engaging in preparations for observations/assessments. Note that programs using the Prep Year assessments may use that score if desired for their license as an option. Read more here. Also read, "Resuming Star Rated License Assessments."

Pages 3 & 4 show an example timeline for preparation.
Page 5 can be used as a template for your program and/or classroom which allows you to add dates and check off items as they are completed.

Cohort 1

PREP YEAR FOR ASSESSMENTS FOR FAMILY CHILD CARE HOMES FLOW CHART

1

Study, Read, Plan (6-12 months ahead)

2

Self-Assess & Partner with Technical Assistance Organizations (5-6 months or sooner)

3

Complete 3-month self-study process* (FCCH only) by setting goals for quality enhancement and making changes well in advance. (Winter/Spring)

4

Conduct Mock Assessment or have Prep Year Assessments completed by NCRLAP (Contact your consultant for more information) (Winter/Spring)

5

Set goals for quality enhancement and make changes well in advance (Spring)

6

Keep Prep Year Scores or decide to engage in Re-Assessments starting July 1, 2024

Keep Prep Year Scores: Maintain Quality!

7

or

7

Re-Assessments- Begin the study, goal-setting, enhancement process over

*Family Child Care Homes are required to complete a 3-month self-study process using the FCCERS-R as part of their license (10 A NCAC 09 .2828). See Key Points Resource (NCRLAP).

Cohort 1

PROGRAM NAME: _____

Date: _____

PREP YEAR FOR ASSESSMENTS FOR FAMILY CHILD CARE HOMES (Example) Checklist



Task or goal to review, complete, enhance	✓	Date completed	Suggested time
Review information shared on the <u>DCDEE website</u> about the <u>Resumption of the Reassessment Process</u>	<input type="checkbox"/>	_____	Feb
Read the <u>Prep Year Activities and Ideas sheet</u>	<input type="checkbox"/>	_____	Feb
Read the <u>Preparation Year: ERS Assessments</u> * info sheet.	<input type="checkbox"/>	_____	Feb
Discuss with the consultant about potential timelines and questions	<input type="checkbox"/>	_____	Feb
Review helpful links from <u>DCDEE</u> and <u>NCRLAP websites</u>	<input type="checkbox"/>	_____	Feb
<u>Review information about the process and ERS.</u>	<input type="checkbox"/>	_____	Feb
Check to see if you have the appropriate ERS tool to review. (FCCERS-R) (Revised edition with spiral binding on the SIDE)	<input type="checkbox"/>	_____	Feb/ Mar
Allow plenty of time read the scales and review NCRLAP online resources	<input type="checkbox"/>	_____	Feb/ Mar
Attend appropriate <u>NCRLAP online and live Q&A training sessions.</u>	<input type="checkbox"/>	_____	Feb/ Mar
Complete a self-assessment using the FCCERS-R; (<u>See Self-study Process General Information</u>)	<input type="checkbox"/>	_____	Mar

*"ERS" means Environment Rating Scales. NC uses the FCCERS-R for family child care homes and small centers in residences.

(There is a 3rd edition (FCCERS-R-3) but NC is not using this version at this time.)

Cohort 1

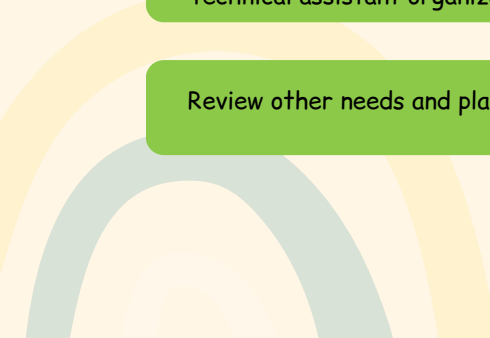
PROGRAM NAME: _____

Date: _____

PREP YEAR FOR ASSESSMENTS FOR FAMILY CHILD CARE HOMES (Example) Checklist



Task or goal to review, complete, enhance	✓	Date completed	Suggested time
Review previous assessments reports when applicable. Can also review Lowest Scoring Items found at ncrlap.org	<input type="checkbox"/>	_____	Mar
Conduct needs assessment for furnishings/learning materials using the " Thinking More About Activities " resources found at ncrlap.org	<input type="checkbox"/>	_____	Mar
Consult with local technical assistance organizations for support like EQuIPD Consider Child Care Health Consultants (CCHBs) for health & sanitation	<input type="checkbox"/>	_____	Feb/ Mar
Arrange a prep year assessment with NCRLAP via DCDEE consultant	<input type="checkbox"/>	_____	TBD
Review feedback from the prep year assessment	<input type="checkbox"/>	_____	
Contact a TA org to assist in goal-setting based on feedback	<input type="checkbox"/>	_____	
Implement changes and enhancements based on feedback	<input type="checkbox"/>	_____	
Decide to use prep year scores or continue on with re-assessment year assessments during 2024-2025 school year	<input type="checkbox"/>	_____	
When applicable, discuss with DCDEE consultant time for re-assessment during assessment year	<input type="checkbox"/>	_____	
If planning for a re-assessment, start a new checklist. Contact a local technical assistant organization for assistance	<input type="checkbox"/>	_____	
Review other needs and plan for updated tasks, goals, and enhancements	<input type="checkbox"/>	_____	

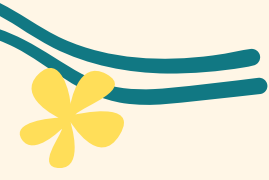


Cohort 1

PROGRAM NAME: _____

Date: _____

PREP YEAR FOR ASSESSMENTS FOR CHILD CARE CENTERS Checklist Template



Task or goal to review, complete, enhance	<input checked="" type="checkbox"/>	Date completed
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____